

Hamtramck Public Library
Library Board
2360 Caniff Ave., Hamtramck, MI 48212
Minutes from February 10, 2022

Board Members present at the meeting: Raymond Bittner, George Gorday, Sandra Jabril, Jerzy Dabrowski (by proxy), and Kathy Kristy

Absent: None

The meeting was opened at 6:00 PM. All participants had an opportunity to pick up the report prior to the meeting.

As first order of business - agenda was adopted on a **motion by Ms. Kristy**, seconded by Mr. Gorday passed.

Minutes from January 13, 2022 meeting were read and adopted, on a **motion by Ms. Kristy**, seconded by Ms. Jabril, passed with one correction; (Sandra Jabril was present at the January meeting and Raymond Bittner was excused.

Minutes from January 26, 2022 meeting were also adopted on a motion by Ms. Kristy and seconded by Mr. Gorday with corrections adding two more points of discussion which were: "The Energy Cost Savings Plan" which costs four time more than any possible savings it could provide; and explanation by Mr. Bittner to Ms. Angerer how the \$1,000.00 per month charge for library accounting was established during the time when Ms. Kathy Square served as Emergency Financial Manager for the City of Hamtramck,

Financial reports were discussed and adopted on a **motion by Mr. Gorday**, seconded by Ms. Jabril, passed.

Ms. Kristy made a motion to approve the invoice listing for last month, seconded by Mr. Gorday, passed.

Under old business, the following were discussed:

Update on the Library staff

Activities of the Friends of the Library

Update of charges for the energy cost reduction program, that were not approved by the Library Board but imposed on the library by the city despite objections, were noted as follows:

1. January electric bill \$633.83 - Cost savings additional charge of \$409.66 increased the cost of energy by 65% - instead of cost savings
2. February electric bill \$662.48 - Cost savings additional charge of \$409.66 increased the cost of energy by 62% - instead of cost savings
3. March electric bill \$677.50 - Cost savings additional charge of \$409.66 increased the cost of energy by 61% - instead of cost savings
4. April electric bill \$587.36 - Cost savings additional charge of \$409.66 increased the cost of energy by 70% - instead of cost

savings

5. May electric bill \$657.46 - Cost savings additional charge of \$409.66 increased the cost of energy by 62% - instead of cost savings
6. June electric bill \$837.75 - Cost savings additional charge of \$409.66 increased the cost of energy by 49% - instead of cost savings
7. July electric bill \$1268.41 - Cost savings additional charge of \$406.66 increased the cost of energy by 32% - instead of cost savings
8. August electric bill \$1318.81 - Cost saving additional charge of \$409.66 increased the cost of energy by 31% - instead of cost savings
9. September electric bill \$1093.09 - Cost savings additional charge of \$409.66 increased the cost of energy by 37% - instead of cost Savings
10. October electric bill \$813.12 - Cost savings additional charge of \$409.66 increased the cost of energy by 50% - instead of cost savings
11. November electric bill \$746.94 - Cost savings additional charge of \$409.66 increased the cost of energy by 55% - instead of cost savings
12. December electric bill \$635.39 – Cost savings additional charge of \$409.66 increased the cost of energy by 65% - instead of cost savings

Acquisition of new equipment for the A/V lab under the ARPA grant
Laptop received from TLN for library use

Under new business the following were discussed:

Future programs

Director's report

Update on changes in the Open Meetings Act, House Bill #HB5689 allowing Library Boards to continue to meet on ZOOM.

Report on corrections in city accounting, (posting of library millage, posting of dental insurance co-payments, posting of optical insurance co-payments, adjustment of double charge for December accounting.) The LSTA grant money sent to the city in September and ARPA grant money sent to the city in October have not been posted to the Library Fund to date.

Report on the issues discussed during the meeting between the Library Board and the City Manager.

Statistics on the library users were presented.

There was interest in old card file cabinets that have not been used or updated for the last twenty years. Library Board approved sale of most of them if someone is willing to pay market price.

The Library Board voted to open a separate bank account for the Library Fund. Motion made by Mr. Gorday, seconded by Ms. Jabril, passed.

Board was informed that the library website now contains a tab called "Library Board and Docs" which will contain agendas and minutes for the board meetings.

The City Manager has requested that the library posts agendas and minutes on

the city website on a newly created section for the Library.

Library Director has applied to the Greening of Detroit for seeds and plants for the library's community garden. Mr. Sean Cote is this year's chairman of the garden committee which currently has twelve members.

Library Director has sent a letter to the City Manager acknowledging the corrections made in the city accounting as related to the library, and asking to take the next step and correct the accounting errors for the month of June 2021. Ms. Angerer responded with a email indicating cooperation with the library.

The Board was informed about participation on the Library of Michigan Seminar regarding in house library accounting practices. Ms. Sochacka, Ms. Kristy and Mr. Kirchner participated in the seminar. A one hundred and ten page manual regarding accounting methods and samples of reports will be available for the library in couple of weeks.

The State Annual Report and Library State Aid report have been prepared by Library Director and filed with the Library of Michigan. Copy of the report is printed in the February 10, 2022 report for the Library Board.

Evaluation of staff performance was discussed. Director was authorized to make changes when it becomes necessary.

There were no questions or comments from the audience.

The next meeting of the Library Board was set for Thursday, March 10, 2022 at 6:00 p.m. Meeting was adjourned at 7:45 pm on **a motion by Mr. Gorday**, seconded by Ms. Jabril, passed.

Minutes taken by Gregory Kirchner