

Hamtramck Public Library
Library Board
2360 Caniff Ave., Hamtramck, MI 48212
Minutes from November 9, 2023

Board Members present at the meeting: Raymond Bittner, George Gorday, Kathy Kristy (on Zoom), Jerzy Dabrowski (by proxy) and Tamara Sochacka. State Law allows library boards to continue to meet on Zoom.

Absent: Sandra Jabril

The meeting was opened at 6:00 PM. All participants had an opportunity to pick up the reports prior to the meeting.

As the first order of business - agenda was adopted on a **motion by Mr. Gorday**, seconded by Ms. Kristy, passed.

Minutes from October 12, 2023, meeting were read and adopted, on a **motion by Mr. Gorday**, seconded by Ms. Kristy, passed.

Financial reports and invoice listings were discussed and adopted on a **motion by Mr. Gorday**, seconded by Ms. Kristy, passed.

Under the old business:

An update was made regarding the library staff.

Activities of Friends of the library were discussed.

Update on the replacement of the air conditioning system was presented. The company that was contracted, has been doing measurements, checking condition of the vents, checking the balance and bearings of the air handler, was given documentation of the asbestos remediation, established placement of roof top units, and was developing a plan to run refrigerant lines and electrical lines between the basement and the roof.

An update was presented on the upgrade of staff computers. I.T. tech has ordered, received and installed 2 new computers and printers for the circulation desk staff. He is ready to order the next two computers for the back room. All the new staff computers shall be replaced by the end of January 2024

Under new business:

The library use statistics has been presented.

A motion has been made by Mr. Bittner to move some of the library cash held by the city to the investment account. Since soon we will be needing funds to pay for air

conditioning system, it was recommended that only 200k be moved to investments. Motion was seconded and passed.

Since the hot deck heat exchange unit is also being replaced, a motion was made by Mr. Bittner to hire the firm to remove asbestos from the pipes leading to hot deck. Motion was seconded by Mr. Gorday and passed.

The Macomb Mechanical recommended that we hire a company to balance the air handler after the installation of heat exchange unit. Motion was made by Mr. Bitter, seconded by Mr. Gorday and passed.

Mr. Bittner inquired about the donation button on the library website. To be reported at the next meeting.

The next meeting was scheduled for December 14, 2023. The meeting was adjourned at 7:00 pm.

Minutes taken by
Gregory Kirchner
Executive Assistant to the Library Board.