

**Regular Meeting of the Library Board
Hamtramck Public Library
2360 Caniff Ave., Hamtramck, MI 48212
November 20, 2025 - 6:00 PM**

MEETING AGENDA

1. Opening of the Library Board meeting.
2. Approval of today's Agenda and Minutes from October 9, 2025, meeting.
3. Financial Information.
 - a. Financial Report for the current fiscal year
 - b. City's summary Income/Expense report
 - c. City's Detailed Income/Expense report
 - d. Balance Sheet
 - e. Invoice listings for the last month
 - f. Michigan Class Investment report
 - g. Listing of library funds withdrawn by the city without board authorization
 - h. PNC bank Library Fund statements
 - i.
4. Old business:
 - a. Update of library Staff.
 - b. Activities of the Friends of the Library.
 - c. Interview for the librarian position.
 - d. Hiring of the second library aide/maintenance position.
 - e. Implementation of extended library hours on Thursday (9am to 7pm)
 - f. Pay rate for the circulation desk adjusted.
 - g.
5. New business:
 - a. Future programs.
 - b. Statistics on library use
 - c. Renewal of certificates of deposit (Nov. 2, 2025 – March 2, 2026).
 - d. Repairs/replacement of the Ricoh copy machine.
 - e. Hiring of a new, part time librarian.
 - f. Preparations for the inauguration ceremonies, January 4th, 2026.
 - g. Free book giveaway of Dr. Radzilowski collection.
 - h. Replacement of machine to record copy and printing transactions.
 - i. Rate adjustment for the second library aide from probationary to permanent.
 - j. Report from the 107th anniversary breakfast program.
 - k.
 - l.
 - m.
6. Comments and questions from the audience.
7. Date for the next meeting of the Library Board (December 11, 2025) 6:00 PM
8. Adjournment.